

Report of Parking Manager

Report to the Chief Officer (Highways and Transportation)

Date: 6th July 2016

Subject: Parking Price Review 2016

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): City & Hunslet, Hyde Park and Woodhouse	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The prices for parking in Council operated spaces in Leeds are reviewed annually to ensure that they continue to meet the needs of the City. This contributes to the Best Council objective of providing a good and efficient transport infrastructure.
2. Rather than implementing a general increase in tariffs, an in depth review has been undertaken on a street by street basis, considering current usage, other parking facilities nearby and any other local factors.
3. As well as some tariffs, it is also proposed to amend the maximum stay restrictions in one street.

Recommendations

4. The Chief Officer (Highways and Transportation) is requested to :
 - i) note and approve the contents of this report ;
 - ii) instruct the City Solicitor to advertise Notices in the press and on the relevant streets / car parks under the provisions of section 35C and 46A of the Road Traffic Regulation Act 1984 to vary the tariffs for both on street and off street car parks respectively as detailed in paragraph 3.

1 Purpose of this report

To seek authority to implement some amendments to parking tariffs in Council operated parking spaces.

2 Background information

- 2.1 In general usage is high across the estate. It is estimated that patronage has increased by around 4% from the previous year. Within this there are local variations and the intention of this review is to identify these variations and adjust the tariffs accordingly.
- 2.2 In November 2013 the parking areas were re-organised into 14 separate tariff bands. The review has confirmed that these areas are still appropriate and therefore they will be retained. Due to software capacity it is not possible to have an unlimited number of tariffs.
- 2.3 It is not proposed to alter Sunday and evening charges at the moment.

3 Main issues

3.1 West Street Car Park

This car park has become significantly busier in the last 12 months with usage up about 18%. As well as an increase in tariffs it is proposed to end the Saturday rates with the same prices now in effect from Monday – Saturday.

Monday – Friday						
	<u>30 min</u>	<u>1 hr</u>	<u>90 min</u>	<u>2 hrs</u>	<u>5 hrs</u>	<u>Over 5 hrs</u>
Current	£1	£1.50	£2.30	£3	£4	£7.20
Proposed	£1	£1.60	£2.50	£3	£4.20	£7.50

Saturday						
	<u>30 min</u>	<u>1 hr</u>	<u>90 min</u>	<u>2 hrs</u>	<u>5 hrs</u>	<u>Over 5 hrs</u>
Current	£1	£1.60	n/a	n/a	£3.70	£6
Proposed	£1	£1.60	£2.50	£3	£4.20	£7.50

3.2 Woodhouse Lane Car Park

A decision to amend the tariffs has already been made by the Director of Environment and Housing (decision D43428 25.5.16), this needs to be reflected in the Parking Places order. The price for Arena events remains at £6.

Charges apply at all times								
	<u>2 hrs</u>	<u>3 hrs</u>	<u>4 hrs</u>	<u>6 hrs</u>	<u>12 hrs</u>	<u>14 hrs</u>	<u>24 hrs</u>	<u>7 days</u>
Previous	£2	£3	£5	£6	£6.0	£7	£11	£44
Current	£2	£3	£5	£6	£6.50	£7	£11	£44

3.3 International Pool zone / North & west on street

The car park which used to serve the International Pool is the busiest site in Council ownership. The zone also includes the on street parking in the area.

Monday – Saturday				
	1 hr	2 hrs	5 hrs	Over 5 hrs
Current	£1.70	£3.30	£4.30	£7.60
Proposed	£1.80	£3.50	£4.60	£7.80

3.4 Park square

This zone includes Park Square, surrounding streets in the west of the City and Castle Street car park. No changes are planned for Saturdays.

Monday – Friday							
	20 mins	40 mins	1 hr	90 mins	2 hrs	4 hrs	5 hrs
Current	£1	£1.80	£2.60	£4	£4.90	£6	£7
Proposed	£1	£1.90	£2.60	£4.20	£5	£6.20	£7.20

3.5 Central short stay

This tariff includes all the on street parking within the City Centre loop.

Monday - Friday					
	20 mins	40 mins	1 hr	90 mins	2 hrs
Current	£1	£1.80	£2.60	£4	£4.90
Proposed	£1	£1.90	£2.60	£4.20	£5

3.6 Leylands & Bowman Lane, Templars

Although there is significant competition from a number of other providers both areas remain busy and a small increase is justified in some tariff bands.

Monday – Friday					
	2 hrs	4 hrs	6 hrs	8 hrs	10 hrs
Current	£1.30	£1.90	£3.40	£4.40	£5
Proposed	£1.50	£2	£3.60	£4.80	£5.20

3.7 South Central & North Outer

Usage has increased and a small increase to the longer tariffs is appropriate.

Monday – Friday					
	2 hrs	4 hrs	6 hrs	8 hrs	10 hrs
Current	£1.10	£1.60	£2.80	£3.70	£4.70
Proposed	£1.10	£1.60	£3	£3.90	£4.90

3.8 South Outer

Usage has increased and a small increase to the tariffs is appropriate.

Monday – Saturday					
	2 hrs	4 hrs	6 hrs	8 hrs	10 hrs
Current	90p	£1.60	£2	£2.20	£2.40
Proposed	£1	£1.70	£2.20	£2.40	£2.60

3.9 The Council's other car parks are situated in close proximity to other privately operated car parks and the review suggests that prices are already at the correct level with usage broadly flat. Therefore no changes are recommended for the following areas :

- Central car parks (Hunslet Lane, Meadow Lane, Quarry Hill)
- Burley Road
- Kirkstall Road
- Beckett Street

3.11 No increase is proposed in Otley where there are 3 chargeable car parks.

3.12 Lovell Park Road

There are 16 pay and display spaces here which are currently on the central short stay tariff, meaning that the maximum stay is 2 hours. These spaces are a considerable distance from the City Centre and are outside the Inner Ring Road. They are bordered by Grafton Street which is on a tariff that allows long stay. Usage is poor with less than half of the spaces normally occupied. Therefore it is proposed to amend the tariff to the north and west band, the same as Grafton Street. This will allow longer stays at a cheaper hourly rate.

Monday - Friday					
	20 mins	40 mins	1 hr	90 mins	2 hrs
Current	£1	£1.80	£2.60	£4	£4.90
	1 hr	2 hrs	5 hrs	Over 5 hrs	
Proposed	£1.80	£3.50	£4.60	£7.80	

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Executive Member for Regeneration, Transport and Planning has been consulted on these proposals.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 An Equality Screening Document has been completed for this proposal and is attached. The conclusion of the assessment is that there is no impact on Equality, Diversity or Integration. Currently most Council car parks have a number of spaces specifically identified for disabled users. The Council also provides free parking both on and of street for blue badge holders. Both of these measures are unaffected by the proposed price rise.

4.3 Council policies and City Priorities

4.3.1 The proposed changes are in line with the draft supplementary planning document on parking and contribute to the Best Council objective of providing a good and efficient transport infrastructure.

4.4 Resources and value for money

4.4.1 It is difficult to predict the exact financial impact of the proposed price rise but the expectation is that these changes will produce a small increase in revenue.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The decision to increase the daily charge is an Administrative Decision that can be made by the Chief Officer under the Scheme of Delegation; the decision is not subject to Call In.

4.6 Risk Management

4.6.1 The main risk is introducing a price regime that is uncompetitive and leads to lower occupancy, representing poor use of the parking asset and increased congestion. The effect of the changes will be closely monitored following its introduction.

5 Conclusions

5.1 A review of the prices and tariff bands relating to Council managed spaces in Leeds has been carried out and a number of amendments are appropriate in order to respond to changes in demand.

6 Recommendations

6.1 The Chief Officer (Highways and Transportation) is requested to :

i) note and approve the contents of this report ;

ii) instruct the City Solicitor to advertise Notices in the press and on the relevant streets / car parks under the provisions of section 35C and 46A of the Road Traffic Regulation Act 1984 to vary the tariffs for both on street and off street car parks respectively as detailed in paragraph 3.

7. Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Environment and Housing	Service area: Parking Services
Lead person: Mark Jefford	Contact number: ext. 52200

1. Title: Parking price review			
Is this a:			
<input type="checkbox"/>	Strategy / Policy	<input checked="" type="checkbox"/>	Service / Function
<input type="checkbox"/>		<input type="checkbox"/>	Other
If other, please specify			

2. Please provide a brief description of what you are screening
Review of Council operated parking spaces

3. Relevance to equality, diversity, cohesion and integration		
All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.		
The following questions will help you to identify how relevant your proposals are.		
When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).		
Questions	Yes	No

Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration
If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.
Please provide specific details for all three areas below (use the prompts for guidance).
<ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected) <p>The Council provides free parking for an unlimited time for disabled badge holders in all pay parking spaces both on and off street. Therefore they are not affected by price changes. No other issues have been identified.</p>
<ul style="list-style-type: none"> • Key findings (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)
<ul style="list-style-type: none"> • Actions (think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.	
Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Mark Jefford	Parking Manager	6 th July 2016

7. Publishing This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published. If this screening relates to a Key Delegated Decision, Executive Board, full Council or a Significant Operational Decision a copy should be emailed to Corporate Governance and will be published along with the relevant report. A copy of all other screenings should be sent to equalityteam@leeds.gov.uk . For record keeping purposes it will be kept on file (but not published).	
Date screening completed	6 th July 2016
If relates to a Key Decision - date sent to Corporate Governance	
Any other decision – date sent to Equality Team (equalityteam@leeds.gov.uk)	